

**DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL  
held at TREBULLETT METHODIST CHURCH HALL on  
TUESDAY 12 APRIL 2022 at 7:30PM.**

**Present:** Cllr(s): Neil Burden; Peter J Cairns; Julie Dinnis; Val Hill  
(Chairperson); Godfrey Holter; Tim Minson; Ian Nash; Steve  
Simmons; Irene Wood

**In attendance:** Sam Inman (Clerk); 2 members of the public

Apologies for absence: Cllr (s): Adrian Parsons (CC)  
Absent: Tom Unwin

**(22.047) Declarations of Interest.** No declarations were made.

**(22.048) Representations from the Public.** A member of the public was in attendance to raise two issues: 1) trees had come down on a section of the River Inny (80m upstream from the weir at Trecarrell Mill). **The clerk to report to the Environment Agency;** 2) the amount of ivy growing on the trees of the parish, which may cause damage. Cllr Simmons, the Parish Tree Warden, noted that there were currently mixed views on whether to remove ivy as it can be beneficial to wildlife. **Cllr Simmons to look into further.**

**(22.049) Cornwall Councillor's Report.** Cllr Parsons sent his apologies as he was attending a meeting of another Parish Council in the division this evening. His report had been circulated prior to the meeting. Cllr Burden raised concerns about the privatisation of outdoor education centres. He considered that a commercial operator might not be willing to ensure that the centres were affordable to all and could result in centres closing by default. After discussion it was proposed by Cllr Burden, seconded by Cllr Cairns and **RESOLVED that the clerk should write to the Cabinet Member for Children Services stating the policy was a retrograde step and asking Cornwall Council to reconsider.**

**(22.050) Confirmation of the Minutes.** The minutes of the meeting held on 08 March 2022 were approved by all present and signed by the Chairperson.

**(22.051) Matters arising from the Previous Meeting** (for report only):

- i) It was noted that Cllr(s) Holter and Minson had put up signs at Jubilee field and Trebulet play area regarding residents using the play areas at their own risk.
- ii) It was reported the vegetation had been cut back on the solar panels at Trekenner School.

**(22.052) Playground Equipment & Maintenance – to agree any action and associated costs.**

- i) It was confirmed that the monthly safety inspections at the play areas had been undertaken. Cllr Nash reported that at Jubilee field there was a loose house brick from the wall by Squirrel Classroom. **The clerk was asked to contact Trekenner School to bring it to their attention in case others had become loose as well.** It was also noted that the back of the football nets, on the field, were currently being secured by blocks of wood and tyres. **Cllr Hill volunteered to purchase plastic pegs and secure the nets in place.** They would be positioned at ground level so as not to cause a trip hazard. Clerk  
VH
- ii) At Trebulet play area it was noted that the post holding the small entrance gate had rotted, leaving the small gate on the ground. A new post would need to be purchased. Cllr Cairns also mentioned that the second small pedestrian access gate post (road side) may also need replacing with a similar issue. It was noted the internal gates

- looked fine. **The clerk had contacted a contractor to complete the maintenance work and would ask them to check the second gate as well.** Clerk
- iii) It was noted the clerk has started the National Lottery funding application for new play equipment at Jubilee Field. The clerk was waiting on further information before finalising. **The clerk to check if costs given in previous equipment quotes had remained the same** Clerk

**(22.053) To Consider Plans for the Queen's Platinum Jubilee Celebrations – to agree any action and associated costs:**

- i) It was confirmed that the Queen's Jubilee commemorative mugs had been ordered. Councillors discussed the number of children aged 16 and under in the parish and how the Parish Council would notify and distribute the mugs. **The clerk was asked to put a notice in the parish magazine notifying residents that children aged 16 and under would be eligible to receive a commemorative mug.** Clerk
- ii) Lezant Beacon Bonfire Event (02 June). It was confirmed the beacon bonfire would be lit at 9:30pm and residents would be welcome to arrive from 9:00pm. Parking would be available in the adjoining field. Cllr Burden confirmed that he already had sufficient wood to construct the bonfire. Cllr Simmons offered to help. **The clerk to write a notice for the parish magazine notifying residents and confirming timings/location.** Clerk
- iii) Commemorative trees. Councillors discussed areas to plant the trees and preferred species. It was noted that tree guards may be needed at certain locations. Councillors also discussed whether a plaque should be placed on each.
- iv) Jubilee Picnic (05 June). Councillors confirmed they still wished to proceed with the picnic. It was suggested that an additional meeting should be arranged to discuss the event in more detail. Cllr(s) Cairns, Hill and Minson confirmed they would attend the meeting. It was agreed that Cllr Minson would contact the clerk with availability and the clerk would book the hall at Trebulet. **The clerk to write a notice for the parish magazine notifying residents of the Jubilee Picnic.** Clerk

**(22.054) To Consider Plans for the Lezant Boundary Walk 2022 – to agree any action and associated costs.**

- i) The clerk had sent letters out to land owners/ agents asking permission for walkers to cross their land. 10 responses had been received to date. **It was agreed the clerk should email out the list of those who had not yet replied and Councillors would speak directly with any of the landowners that they knew personally. The clerk to re-contact the remainder.** Clerk/ All Councillors
- ii) **The clerk was asked to email out timings of the walk to Councillors.** Clerk
- iii) **Cllr Wood volunteered to prepare a map as a commemorative gift for those participating in the boundary walk.** IW

**(22.055) Annual Parish Meeting – to make arrangements for 2022.** To be held on Tuesday 17 May (19:00) at Trebulet Methodist Church Hall. It was reported a member of the Cornwall Council Affordable Housing team would be in attendance and give a brief presentation. Councillors were asked to suggest areas they would like them to cover. **Councillors proposed the clerk respond stating that they were interested to know more about the Cornwall Council land at Sportman's Close and how houses were allocated.** Clerk

**(22.056) Cornwall Community Land Trust – to receive a report regarding the potential provision of affordable housing.** Cllr(s) Hill, Burden and Cairns gave an update on the meeting held on 23 March 2022 with the Cornwall Community Land Trust, a not for profit organisation that had built more than 260 homes. Their aim was to deliver affordable homes, mainly for sale but some for rent, tailored to the needs of the local community. **It was proposed by Cllr Burden, seconded by Cllr Cairns and RESOLVED that the clerk should write to the Cornwall Community Land Trust thanking them for an excellent and informative presentation and notifying them** Clerk

that they were currently waiting on the outcome of two other possible options in Treburley.

**(22.057) Lezant Parish Council Scheme of Delegation – to agree whether to continue the scheme.** Carried forward, six month scheme review. **It was proposed by Cllr Nash, seconded by Cllr Burden and RESOLVED that the scheme be extended.**

**(22.058) Request from the Lezant Horticultural Society for a Grant from the Community Fund.** After discussion **it was proposed by Cllr Wood, seconded by Cllr Cairns and RESOLVED that a grant of £125 be awarded to the Lezant Horticultural Society.**

Clerk

**(22.059) Finance:**

a) **To Approve Financial Statements for Current and Taxi Accounts**

b) **To Approve Accounts for Payment**

It was proposed by Cllr Simmons, seconded by Cllr Wood and **RESOLVED that the accounts were approved for payment.**

Clerk

12.04.22	Trebulett Room Hire (Apr 22)	online	20.00
12.04.22	CALC Membership 22-23	online	389.62
12.04.22	Clerk expenses (Mar 22) including signs/ mail out	online	78.66
12.04.22	J Braunton (cleaning)	online	115.83
12.04.22	Npower (bus stop electricity)	online	40.53
12.04.22	J Davies (bus stop cleaning)	online	427.68
12.04.22	Cornwall Council Taxi Grant Transfer to Taxi Account - ringfenced for training/ advertising	online	850.00
12.04.22	M Nolan (Feb 22 taxi sheets)	online	56.00
12.04.22	M Nolan (Mar 22 taxi sheets)	online	80.00
12.04.22	M Harris (Mar 22 taxi sheets)	chq 370	64.00

a) **Lezant Parish Council – 2021/22 AGAR External Auditor Instructions**

Councillors were notified that the annual audit and return was due. Smaller authorities where the higher of all gross annual income or gross annual expenditure does not exceed £25,000 and that meet the qualifying criteria as set out in the Certificate of Exemption were able to declare themselves exempt from a limited assurance review. Councillors were reminded that if members decided to declare Lezant Parish Council exempt the accounts would still be reviewed and signed off by an external auditor. It was proposed by Cllr Burden, seconded by Cllr Dinnis and **RESOLVED that Lezant Parish Council would be declared as exempt from having a further audit with PKF Littlejohn for 2021/22.**

Clerk

b) **To Note Increase in the National Living Wage for Cleaners.** The National living wage had increased to £9.50. The cleaners had been notified.

c) **Approval of Clerk's Annual Pay Rise (NALC 1.75% for Apr 21- Apr 22).** The National Association of Local Councils had recommended a rise of 1.75% for the previous year. It was proposed by Cllr Nash, seconded by Cllr Minson and **RESOLVED that the clerk be awarded the recommended NALC pay rise.**

**(22.060) Planning**

**To consider a response to consultation by the Planning Authority on the following planning application(s):**

i) **Application PA22/01946.** Replacement of existing falling down porch which is beyond repair, with a larger more energy efficient porch, which will mirror the porch on the neighbouring house. 4 Dunheved View, Lezant. After discussion it was proposed by Cllr Holter, seconded by Cllr Wood and **RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating**

Clerk

that the Members of Lezant Parish Council supported the application (PA22/01946).

- ii) **Application PA22/01967.** Kitchen refurbishment to allow for ventilation works. Alterations to the existing roof to accommodate an external ventilation system. Trekenner CP School. After discussion it was proposed by Cllr Nash, seconded by Clerk Cllr Cairns and **RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council supported the application (PA22/01967).**

**Any other consultations received. To report, for information only, any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.** No other consultations had been received.

**Status of previous applications. To report decisions of the planning authority for Lezant Parish received prior to the meeting.** No decisions to report.

**(22.061) Highways - to agree actions and expenditure on any issues arising on the roads:**

- i) Cllr Parsons had informed the clerk that the Scheme Designer of the proposed pedestrian crossing at Treburley was currently out of the office therefore their Line Manager would be contacted to ask for timings. Cllr Parsons hoped to provide more details at a later date.
- ii) Cllr Nash reported on the recent Launceston Highways Community Network meeting held on the 17 March 22.
- iii) Cllr Simmons reported an issue with access to a footpath at Trecarrell Mill. **The clerk was asked to contact the Countryside Access team to ask that they look into the matter.**

Clerk

**(22.062) Footpaths – to agree actions and expenditure on any issues arising on the footpaths:**

- i) It was confirmed that the footpath posts at East and West Penrest had been re-logged.
- ii) It was noted that work had not yet started to the posts on the permissive pathway as the contractor was waiting on repairs to a piece of equipment. The job would be completed as soon as possible.

**(22.063) To Receive Correspondence (as listed):**

- i) Community Network Highways Scheme - Launceston Panel Recommendation 2022-23 – the Cornwall Councillors' year one recommendations. The proposals would be discussed further at the Extraordinary Launceston CNP on Thursday 28th April (6:30pm on TEAMS) and the panel would be asked to make its final recommendation. Lezant PC's application was listed to be reviewed in Year 2 once a feasibility and recommendations report came out on the A388.
- ii) Lezant Parish Council - S106 payment in respect of PA12/00649 Trevozah Cross Wind Turbine. Confirming a payment of £1640.34 would be made.

**(22.064) Parish Business**

- a) Longstones – *to provide any update.* The clerk had written to the Quarry to ask they reconsider allowing access at the preferred Option 1 site. No reply had been received to date. **The clerk to follow up.** It was suggested that Councillors visited the site prior to the next meeting to familiarise themselves with the locations.

Clerk

- b) Parish Litter Pick – *to agree any action and associated costs*. The clerk had looked into equipment hire. If the litter pick was registered with Clean Cornwall they would provide, bin bags, litter pick grabbers, green vests and could arrange for any rubbish to be taken away. They could also offer insurance, provided a risk assessment was carried out. Cllr Minson had volunteers at Rezare willing to participate. It was confirmed that Cllr Minson would look into possible dates and once notified the clerk would register the litter pick with Clean Cornwall. Clerk/ TM
- c) To Consider Replacing the Damaged Planters at the War Memorial – *to agree any action and associated costs*. Cllr Holter had circulated two options for planters. **Councillors were asked to review before the next meeting.** All councillors
- d) Parish Defibrillators – *to agree any action and associated costs*. Cllr Simmons had contacted residents at Larrick to discuss a possible defibrillator housed in the phone box. Clerk
- e) Lezant Parish Council 10 May 2022 Meeting Arrangements. It was proposed by Cllr Cairns, seconded by Cllr Dinnis and **RESOLVED that the meeting be held at Trebulet Methodist Church Hall.**

**(22.065) Any other business brought by members for the next Parish Council Meeting:** None.

Cllr Nash commented on the recent Launceston Network Meeting which included a report from a police inspector who noted difficulty in recruiting rural police officers, a 3% increase in crime and the A385 getting extra patrols.

Cllr Wood reported that the hedges alongside Dunbia had been cut as a result of Cllr Holter notifying Abattoir.

Cllr Wood noted that the 'Treburley village only' sign was rusty.

**Next Parish Council Meeting 10 May 2022. Trebulet Methodist Church Hall**

The Meeting closed at 21:30 pm.

Signed : \_\_\_\_\_ Chairman \_\_\_\_\_ Date: \_\_\_\_\_